



NO. GAD/O&M Cell,
Maharashtra State Elect. Distribution Co.Ltd.
Estrella Batteries Expansion Bldg.,
Ground Floor, Matunga Road,
Mumbai – 400 019

ADMINISTRATIVE CIRCULAR NO. 121 DATE 10/09/2007

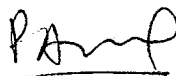
Sub: Grant of leave/deputation for training/Seminar/Lecture etc. in respect of Head of the Departments.

It is observed that the Head of the Departments (HoDs) or Zonal Chief Engineers are proceeding on leave, Training, Lectures, Tours etc. and leaving their headquarters without the knowledge of the undersigned.

Therefore all the HoDs and Zonal Chief Engineers, notwithstanding any thing contained in the rule books/practices being followed at present, are hereby directed that they shall not proceed on leave or proceed on deputation for Training/Seminar/Lecture etc. without the **express permission of the undersigned.**

However, the respective Competent Authority may continue to approve leave or deputation for Training/Seminar/Lectures etc. in respect of HoDs or Zonal Chief Engineers with the knowledge of the undersigned.

In view of the above, all the HoDs and Zonal Chief Engineers are instructed to follow the above directives scrupulously.


Managing Director

To
All HoDs/Zonal Chief Engineers in the field